

Constitution and Canons

CANON 4 SUMMONING SYNOD

1. Synod shall be summoned by the Bishop.
2. In the case of a Session of Synod held for the purpose of electing a Bishop, the procedure shall be in accordance with Canon 3.
3. In summoning Synod, the Bishop shall transmit to the Secretary
 - A. a Declaration of Intent to hold a session of Synod, specifying where and when that Session will be held,
 - B. the names of all congregations entitled to send delegates,
 - C. the names of all Clerics entitled to sit and vote in Synod and shall instruct the Secretary so to inform the Diocesan Clerics and Lay Delegates. The Declaration shall be signed by the Bishop and bear the Bishop's Seal.
4. The Secretary shall then advise the delegates of Synod. Notice in writing of every Session of Synod shall be signed by the Secretary of Synod and shall be sent by mail or electronic means to the Clerical and the Lay Delegates, at least ninety (90) days before the date set for such Session, which shall be sufficient notice, and its non-receipt by any Cleric or Lay Delegate for any reason shall not invalidate the proceedings of Synod.
5. The Incumbent of each Parish shall read the notice summoning Synod at the first main Sunday Service after receiving it and shall give further notice on one other Sunday before the Session.
6. Every year the Chairperson of each Annual Parish Meeting (or Vestry) shall send to the Secretary of Synod as well as the Diocesan Office the names of all delegates and alternates as soon as these are elected.
7. The information contemplated in sub-paragraph B) and C) of article 3 shall be presented during the first sitting of Synod; any objection to these lists shall be decided by Synod.
8. At any time not less than six (6) months after the previous Session of Synod, the Bishop shall convene a Special Session of Synod on the written demand of not less than 25 Percent of the existing members of Synod, provided that such members come from not fewer than five separate parishes.

Diocese of Quebec

Constitution: Approved 1st reading Synod 1997, Adopted Synod 1999
Canons: Amended by Synod 2009